

NOTIFICATION

In compliance to the decision of the Academic Council on Item No.9 in its 248th meeting held on 19-7-2016 the Guidelines for participation in three weeks training programme (2016-17) for the candidate of JNKVV, Jabalpur, is as follows :- .

1. Permission shall be granted to teachers/ scientists/ SMSs after completion of a minimum of **two years of continuous service** successfully at JNKVV, Jabalpur.
2. The service period be calculated from the **date of his/her joining** duty on the post.
3. Permission for next training will be granted only **after two years gap** from earlier training programme.
4. The application shall be routed **through proper channel** (Professor and Head/ Station In-charge/ of Programme Co-ordinator/ Dean / Dean Faculty of Agriculture/ Director of Research Services/ Director of Extension Services as the case may be)
5. Application should not be forwarded, if the training programme is not on the **subject directly related** to the discipline of the candidate.
6. While applying for any training programmes, it is essential to mention about the **source of financial support** for travel cost, lodging and boarding etc.
7. **Arrangement for the allotted work** in the absence of the candidate is the responsibility of the controlling officer.
8. In the event of more number of candidates permission will be granted based on the **University seniority list** considering point 1 to 7.
9. After completion of the training programme, candidate has to deliver a seminar within 15 days in the Department/ College.
10. Permission may be granted by respective Director/ Dean for training programme of **less than 10 days**.
11. *For training or assignment of more than three weeks at national or international level Order o. S&P/4/72/Compt/5416/72 date 4th June 1972 will be applicable.*
Guidelines for participation in three weeks training programme (2016-17) of JNKVV, Jabalpur shall be effective from its notification date.

By order of Vice Chancellor

(A.K.Ingle)

Registrar

Dated 03/09/2016

Endt. No.Conf./248th Acd. Cl./374

Copy forwarded to information and necessary action to the :-

- 1 The Dean Faculty of Agriculture/Agril.Engg.JNKVV, Jabalpur.
- 2 The Director Research/Director Instruction/Director Extension Services JNKVV, Jabalpur.
- 3 Dean Student Welfare JNKVV, Jabalpur.
- 4 All Deans College of Agriculture Jabalpur/Ganj-Basoda/Rewa/Tikamgarh/
Balaghat/Agricultural Engg.JNKVV, Jabalpur .
- 5 The Comptroller, JNKVV, Jabalpur.
- 6 The Executive Engineer, JNKVV, Jabalpur.
- 7 All Section Officer, JNKVV, Jabalpur. (Estt.I/II, Examination,Legal/General Section).
- 8 P.S. to Hon'ble V.C./Registrar, JNKVV, Jabalpur.

REGISTRAR

OFFICE OF THE DIRECTOR INSTRUCTION
JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

Application for participation in Training programme

1	Name of the applicant		
2	Age/date of birth		
3	Designation		
4	Date of Joining of V.V. Service		
5	Department		
6	College/ZARS/RARS/KVK/other		
7*	Have you participated in any training/summer/winter school during the last two years including current year	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If, yes, give following details of those training		
	Year	Name of the training programme	Dates
			Institute
* It has to be verified with the record by the forwarding authority			
* In the event of no training program attended write year and mention nil against it			
8	Total number of training attended so far		
9	Title of the Training applied for		
10	Address of the Organizing Institute		
	Duration of the training		
11	Source of funds for TA/DA & Registration		
	Work arrangements made	Teaching	
		Invigilation	
		Evaluation	
		Other	
12		Applicant's Signature	
13	Recommendation/Justification of forwarding authority	Head/ADR/ In-charge of the centre	
<ul style="list-style-type: none"> • For recommendation assure the training is directly related to the subject/duty of the applicant • He or she has not participated in any training programme in the current year • work arrangement in his or her absence has been made 			
14	Recommended/Not recommended (Justify)	Dean Signature with seal	
15	Recommended/ Not recommended (Justify)	DRS/DES/Dean Faculty Signature with seal	
16		Director Instruction Signature with seal	
16	Return to	For additional information	